

**The Park at Woodland Oaks
Owners Association, Inc.**

Rudy's Country Store and BBQ
15560 I-35
Schertz, TX 78154

**Board Meeting Minutes
October 22, 2019**

1. **Call to Order:** The meeting was called to order at 6:04 pm with a quorum of the Board present. Board members in attendance were Bobby Jones (Member), Victoria Readnour (Member), Elizabeth Mays (President), Sandra Stahl (Member), and Anthony Dublin (Member). Spectrum Association Management representative Sheila Stephens (Community Manager) was also present.

2. **Approval of Previous Board Meeting Minutes:** The meeting minutes from the July 9, 2019 Board meeting were reviewed and unanimously approved by the Board members present.

3. **Financial Review:** The Board reviewed the September 30, 2019 financial reports for the association and all questions were answered in general discussion.
 - RFBCU Operating: \$233.16
 - RFBCU Money Market: \$8565.17
 - RFBCU Savings: 5.03
 - RFBCU CD #8643 (5/14/21): \$5,517.44
 - RFBCU CD #8661 (5/14/20): \$5,714.24
 - Veritex Bank Operating: \$4,781.60
 - Accounts Receivable: \$2,734.95

 - **2020 Budget Approval:** The Board reviewed the 2020 budget proposal presented by Ms. Stephens. Questions about the proposal were discussed in general dialogue. The 2020 Budget was unanimously approved by the Board with changes to the proposal.

4. **Business Review**
 - **DCCR Updates and Changes** – The Board approved providing a response timeline to the HOA's attorney regarding the proposed governing document consolidation and update request.
 - **Officer Positions** – The Board voted and approved the Board officer positions listed below.
 - **President** – Sandra Stahl
 - **Secretary** – Anthony Dublin
 - **Treasurer** – Victoria Readnour

- **Appointment of Signers for RFBCU Bank Account** -The Board unanimously approved add the new officers of the Board to the Association's RFBCU bank accounts as signers on the accounts.
- **New Business** – The following items were discussed as new business for the association.
 - The Board requested a pet courtesy reminder email blast be sent out to the community.
 - Courtesy guidelines – The Board discussed common courtesy guidelines in general discussion. That Board members provide advance confirmation of meeting availability no later than noon the day before a Board meeting.

5. Next Meeting Dates:

- Board Meeting Date: TBD

6. Open Forum- Homeowner Q&A

- Tabled due to lack of homeowner attendance.

7. Executive Session: With no homeowners present the Board entered executive session at 7:41 p.m. The violation report was reviewed, and two accounts were approved for legal action. The aging report was reviewed and one account was approved for legal action for collections

8. Adjournment: 7:57 pm