

The Park at Woodland Oaks
Owners Association, Inc.



17319 San Pedro, Suite 318
San Antonio, TX 78232
Phone: 494-0659 · Fax: 494-0887

BOARD MEETING MINUTES
May 10, 2017

1. Call to Order: 6:00 pm-6:03 pm

2. Approval of Previous Board Meeting Minutes

-January 31, 2017- Approved unanimously

3. Financial Review

- a. Balance Sheet-CDs maturity date is 5/18/17 roll over or close and create reserve account? Motion to roll over both CDs approved unanimously.
- b. Income Statement Summary- add a GL line item for storage unit to 2018 budget.
 - Victoria would like a copy of the Board financial packet sent to her.
 - discussion about possible message board(s) in community
 - costs quoted at or around \$800-1200 depending on options.
 - check with city about placement of message boards prior to moving forward.
 - email as alternate option.
 - emails registered with Spectrum? 233 logins and report to show how many homes are represented in the 233 log ins.

4. Business Review

- a. Board Positions – motion to keep Board “as is” approved unanimously. President-Elizabeth, Vice-President Edward, Secretary-Richard.
- b. Yard of the Month Updates-purchase gift cards from RBFCU can only be completed by Board members that are on signature card. Elizabeth will inquire with her contacts at Lowe’s for options on gift card matching.
- c. City of Schertz Parks Tour-tables and benches have been repaired/replaced.
 - park not intended as a “night time use” park
 - no intention of adding lights
 - no intention of adding a water fountain.
- d. City Council On the Go Meeting
 - May 16 Paschal Elementary at 6:30 pm
- e. Annual Community Calendar-Calendar for events such as night out, summer event, etc.
 - how far in advance can we book library for meetings?
 - do not coordinate community yard sale with surrounding HOA’s due to short notice to our community.
 - Community yard sale will have more advance notice moving forward.

- May 5th – community yard sale 2018.
 - 1st Sat in May for future
 - 1st Sat in Oct for future

f. Upcoming Community Events

-Summer Event?

-National Night Out : October 3, 2017

g. Fence Repair & Landscape Maintenance on Woodland Oaks Drive-previously sent a courteous letter about maintaining landscaping.

-will resend letter again.

h. Community Manager Transition-30 day transition

-Stan issued contact information.

5. Next Meeting Dates

a. Board Meeting- August 2017

b. Board Meeting- November 2017

6. Open Forum- Homeowner Q&A-sub leasing issue-Board move forward with new wording? Reference article 5 of DCCRs

-Board is aware and taking appropriate action on air B&Bs

-discuss in more depth in executive session.

7. Executive Session-7:27 pm

-During Executive Session, the aging and violation reports were reviewed. The Board has asked for a legal status update on files currently at the attorney's office.

-The Board also agreed to proceed with sending the final 209 letter and if not cured to proceed with litigation for account# 2783500708 and #2785502616

8. Adjournment: 7:45 pm-7:58 pm