

February 24, 2024

1. **Call to Order:** With quorum of the board, the meeting was called to order at 5:58 PM. The board members in attendance were Kimberly Drake (President), Steven Worley (Treasurer) Michael Diaz (Secretary) and Thomas Bean (Member at large). Tracy Bean was also in attendance. Sandra Stahl (Member at large) was absent.
2. **Approval of Meeting Minutes:** A motion was made to approve the meeting minutes for the 2/6/2024 Board of Director's meeting, motion passed unanimously.
3. **New Business**
 - a) On 2/8/2024 a resignation letter was received from a board member who no longer wished to serve.
 - b) A motion was made to remove a board member after failure to adhere to previously agreed upon turnaround times in order to facilitate HOA business. The motion passed unanimously.
 - c) The resignation of an additional board member was accepted by the board.
 - d) Discussion on time frame for the next meeting of the board and potential dates for the Annual meeting, the secretary will be responsible for scheduling both meetings based on the availability of the meeting space.
4. **Old Business**
 - a) RBFCU account obtained.
 - b) D&O insurance purchased.
 - c) PO Box rental purchased.
 - d) Quick Books subscription secured.
 - e) HOA taxes are ready to be filed.
 - f) The 2024 budget was discussed in detail and a motion was made to approve the budget, the motion passed unanimously.
 - g) The priority of the HOA website was discussed with a need for the most economical solution at this time.
 - h) The board received and reviewed three proposals from management companies. After review of bylaws and regulations regarding selection, and discussion of the merits of each of the proposals, the board voted to select the proposal representing the most advantageous and cost effective offer on behalf of the HOA.

The Park at Woodland Oaks 
Owners Association

5. **Adjournment:** With no further business the meeting was adjourned at 7:28 PM.