

**Park at Woodland Oaks Owners Association, Inc.**

**Monday, June 19, 2023, at 6:00 pm via zoom**

**Meeting Minutes**

1. **Call To Order:** With quorum of the board the meeting was called to order at 6:12 pm.
2. **Establishment of Quorum:** The board members present were as follows: Bobby Jones (Member at Large), Elizabeth Mays (Member at Large), Jennifer Hickman (Member at Large), and Edward Fair (Member at Large). Spectrum Association Management was represented by Morgan Riley (Community Manager).
3. **Approval of Previous Meeting Minutes:** The board reviewed the previous meeting minutes from February 7<sup>th</sup>. Jennifer made a motion to approve the minutes and Edward seconded the motion; all were in favor.
4. **Financial Review:** Morgan presented the financials through the end of the month of May.
  - a. **Operating:** \$12,903.00
  - b. **Accounts Receivable:** \$10,956.21
5. **Old Business:** Morgan reviewed the old business items below. With no questions, Morgan moved into new business.
  - a. Social Events for 2023
  - b. Mailboxes/Solar Lights/Cameras
6. **New Business:**
  - a. **Governing Documents – Amendments:** Morgan went over the amendments to the documents. The board unanimously approved all amendments made to the Bylaws and DCCR's. Morgan will begin to draft an e-blasts informing the homeowners of the changes. The board has approved a meeting for the homeowners' votes for September 12<sup>th</sup> at 6:30 pm at the Schertz Library.
  - b. **Mailboxes:** Morgan presented the mailbox replacement options. The board reviewed the options and voted to replace all mailboxes at one time: making that 11 mailboxes total. The board reviewed the possibility of a special assessment to cover the cost of the mailboxes. This will be reviewed further as the budget is discussed.

7. **Homeowner Open Forum:** One homeowner on the call discussed the number of cars parked on the road near her home leaving no room for others to park. Morgan stated that because these roads are public there is not much that can be done regarding this matter.
8. **Executive Session**
  - a. **Aging Report:** There were no accounts voted to the attorney for delinquency.
  - b. **Violation Report:** The board approved four (4) accounts to the attorney for violations:
9. **Adjournment:** With no further business to discuss, the meeting was adjourned at 7:13 pm.