

**August 17, 2024 – Board Meeting**

1. **Call to Order: Open Session:** Quorum – Kim Drake, Steven Worley and Michael Diaz were in attendance as well as Thomas and Tracy Bean from TT Bean Management, LLC.
  - a. There were no homeowners in attendance, so the Open Session was closed.
2. **Meeting Minutes:** The meeting minutes from Board of Director’s meeting held on 4/3/2024 was approved by the board via email on 8/5/2024.
3. **Executive Session:** Opened due to lack of homeowner attendance.
4. **Committee Reports:**
  - a. **Treasurer Report:** Steven Worley provided his Treasurer Report to the board which included a detailed review of the Profits and Losses, Balance Sheet, Cashflow and AR Aging reports.
  - b. **ARC Report:** Thomas Bean provided his ARC Report to the board which included a review of submissions received since the last meeting.
5. **Old Business:**
  - a. **Mailboxes:** The board discussed our ongoing issues with the Post Office regarding the installation of the mailboxes that will be replacing those that were vandalized/damaged back in March of 2024. It was determined for a deadline to be set for self-installation of the mailboxes if necessary.
6. **New Business:**
  - a. **Violation Fees:** Discussion of filing a revised resolution for the violation fees with the county.
  - b. **Duties:** The board reviewed the duties and responsibilities for each board member position (President, Treasurer and Secretary).
  - c. **Dropbox:** It was determined that it would be the best practice to change the access to the Dropbox account to view only access for all board members.
  - d. **Board Seat Resignation:** Jennifer Hickman resigned from the board via email on 4/4/2024.
  - e. **Gift for Mail Carrier:** The board discussed the idea of presenting a gift to Pat (mail carrier) to show our appreciation but due to the restrictions set forth by the post office we decided against this action.
  - f. **Garage Sale:** Discussion of attempting to coordinate with Woodland Oaks and Woodbridge to all have our community garage sale on the same day, October 12<sup>th</sup>. The proposed date of October 12<sup>th</sup> would coincide with the Schertz Fall Cleanup for any items that do not sell.
  - g. **National Night Out:** The board discussed asking for volunteers from the homeowners to organize and coordinate National Night Out. We set a deadline of September 1<sup>st</sup> for volunteers to contact the board with their interest in the event.

7. **Adjournment:** The meeting adjourned at 11:35am.