

The Park at Woodland Oaks

Owners Association

May 15, 2025

Dear Homeowners:

As required by the governing documents of Park at Woodland Oaks Owners Association, Inc., an Annual Meeting of the Members will be held on Monday, June 23, 2025, at 6:00 p.m., located at Schertz Library, Meeting Room 1, 798 Schertz Parkway, Schertz, TX.

The meeting will be held for the following purposes:
To transact any properly presented business.

Annual Meeting Agenda Monday, June 23, 2025

1. Call to Order – 6:00 p.m.
2. Roll Call and proof of notice of meeting
3. Financial Report
4. Committee Reports and New Business
5. Question & Answer Period
6. Adjournment

If you plan to attend the meeting, please arrive 5 minutes early to sign in and receive your materials. The meeting will begin promptly at 6:00 p.m. **If you are unable to attend the meeting, please complete ONE of the voting options on the back of this form and return it to the Park at Woodland Oaks Owners Association in accordance with the instructions. The deadline to return this form is Friday, June 13, 2025.**

We look forward to seeing you. If you have any questions, please do not hesitate to email theparkatwoodlandoaks@outlook.com.

Regards,
Tracy Bean
The Park at Woodland Oaks Property Manager

The Park at Woodland Oaks

Owners Association

Annual Meeting

Proxy

KNOW ALL MEN BY THESE PRESENT, the undersigned Homeowner in The Park at Woodland Oaks Owners Association, Inc. does hereby constitute, authorize, and appoint (please check one of the options below):

☐ **Option #1** _____ (name) (someone who will attend the meeting on your behalf)

By this designation of proxy, the Proxy may attend and represent the Homeowner with the full power to vote and act for the Homeowner in the same manner, to the extent and with the same effect as if the Homeowner were personally present.

☐ **Option #2** A Director of the Board _____ (name) who is not running for re-election for both voting and quorum purposes as the Proxy for the Homeowner to act on behalf of Homeowner at the Annual Meeting of members of The Park at Woodland Oaks Homeowners Association, Inc. and at any adjournment of the Annual Meeting or any subsequent meeting called to conduct or complete the Annual Meeting.

Current Board members: Kimberly Drake (President), Michael Diaz (Secretary), Steven Worley (Treasurer)

The Proxy shall have full power to represent the Homeowner and vote on all issues and motions that are properly presented at the meeting(s) for which this designation of proxy is effective. The Proxy shall have the authority to vote entirely at the discretion of the Proxy.

☐ **Option #3** This proxy is to be used for quorum purposes only. The proxy will be held by a Director not running, but will not be used for their voting privileges.

Unless terminated sooner, this voting instrument shall terminate automatically upon the final adjournment of the Annual Meeting for which it is given.

EXECUTED this _____ day of _____, 2025

Owner's Name (Printed)

Signature of Owner

Owner's Property Address